

Senior Specialist with a focus on Educator Preparation and Early Career Support

The Senior Specialist position supports all aspects of NIET's implementation and management of early career and education preparation, district and school improvement services to include **professional development, trainings, coaching, and general partnership support, and special projects**, as assigned. The specialist has primary responsibility for ensuring educator effectiveness is improved and outcomes are met in our varied partnerships. This position reports to a director appointed by the CEO or designee. Duties may include, but are not limited to the following:

Professional Development Services and Technical Support (75%)

Professional development, training, and coaching

Provide in-person and virtual professional development, training, coaching, and support to district leaders, school leaders, teacher leaders, and teachers to improve educator effectiveness that leads to student growth

Work with early career and educator preparation, district and school teams to identify needs (using data and evidence gathered from a variety of sources) and determine strategies to support these needs through tailored training and coaching

Study and apply research and best practices to strengthen current professional knowledge and the professional development delivered; at times develop training, support tools, and protocols that incorporate new learning and research to best support educator effectiveness within a partnership

Collaborate and seek advisement from his/her director and/or other NIET specialists and leaders to be prepared and maximally effective in achieving high-quality professional learning outcomes with each audience/partnership

Technical support, evaluation, and thought partnership

Foster a relationship of support and collaboration with each district and school partner; understand partner's goals and desired outcomes from NIET leadership to best meet expectations

Serve as a resource and thought partner to enhance district and school leader proficiency in implementing school improvement practices and in building their knowledge of exemplary leadership and instructional practices to improve educator effectiveness

Work with an assigned group of schools to ensure fidelity of program and service implementation

Provide ongoing evaluative feedback to district/school partners to enable immediate adjustments as necessary to ensure success

Support partners in their use of NIET's online platforms, including data management systems

Other Duties Designated by Chief Executive Officer or Designee (20%)

Use expertise to support NIET initiatives and operations, including policy development, grant writing, project development, service delivery, or serving on work teams

Develop and conduct presentations at conferences and other national events

Perform other duties as assigned

Professional Learning (5%)



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Set, define, and implement professional improvement goals and opportunities to increase his/her own continued ability to grow educator effectiveness that leads to student growth. Collaborate with his/her director/manager to set, define, and implement within the year.

For Information:

For interest in positions at the National Institute for Excellence in Teaching, please review our website at www.niet.org for current job vacancies.

To Apply:

Please submit a resume and cover letter to jobs@niet.org.

No phone inquiries please.